

Dear student,

Greetings from UNESP!

You will need to make an application on our system. Please, follow the steps below:

For applications, you will need to create a login and fill the necessary information at the website: <https://sistemas.unesp.br/arex/publico/trocarIdioma.aplicar.action?idioma=US>

For information regarding undergraduate courses and classes offered by UNESP, go to: <https://sistemas.unesp.br/arex/publico/selecaoCursos.buscaCurso.action>

At our system, you will find detailed information about which programs we offer and also regarding our 34 faculties in 24 campuses in different cities among São Paulo State.

For an application, you need to enclose following documents:

- 1) Passport copy (For Mercosul students can use DNI);
- 2) Academic record (Transcript of Records until now; English, Spanish or Portuguese);
- 3) Curriculum Vitae;
- 4) a Nomination letter from the International Office of your home University, signed and stamped, acknowledging your candidature for an exchange period at UNESP.

The student must choose a program and a campus.

At the tab “Personal Data”, please insert your contacts and personal address. At “Home Institution” inform the contact your Home University International Office.

The “exchange” tab is the most important one and has all the information needed to approve your exchange period at UNESP.

First of all, select your destination career/ program (be aware that some careers are available in more than one campus) and the semester you want to come. Our first semester goes from March to July and our second semester goes from August to December.

At “Kind of Mobility”, choose among:

- Classes/disciplines
- Internship
- Both (in case you want to attend classes and do an internship)
- IAESTE
- Other

In case you select “Other”, we gently ask you to specify it on “Additional Information”.

If you want to attend classes, you will need to create a Study Plan. Go to the bottom of the page and click on “Manage Study Plan” to select the disciplines and to create your study plan. Once you choose a semester, the system will only show you the classes offered for that chosen semester.

If the interest is in an internship only, just select this option at “Kind of mobility” field. In this case you do not need to do a Study Plan. **IMPORTANT:** In “Additional Information” you need to inform your area of study field of interest for the internship and also if you have a contact with an UNESP professor.

In the “Funding” field, let us know if you are receiving a scholarship from your home University or any other source.

Finally, if you already finished all the application, be sure to submit it to AREX (Central International Relations Office). We are going to forward your process to the destination campus. At the campus, the course council will analyze your process, and if that is the case, approve the candidature. They will also indicate a Tutor (professor) who will be able to help the student during the exchange.

Our deadlines are:

November 01st for applications on the first semester (March – July)

May 15th for applications on the second semester (August – December)

In case of doubts, please, do not hesitate to contact us.

Best Regards.