**KIT International Excellence Fellowship**

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|  | **International Affairs Business Unit (INTL)**  **International Scholars & Welcome Office (IScO)**  Head: Dr. Petra Roth  Contact: Elena Pfeifer  Email: ieg@intl.kit.edu  Web: http://www.intl.kit.edu/ischolar | |
|  |
|  | Platz für Zertifkatlogo |
|  |  | Zertifikattext |

**Announcement of Research Stay at KIT**

Please send your data to [**ieg@intl.kit.edu**](mailto:ieg@intl.kit.edu)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Last name:* | | *First name(s):* | | *Title:* |
| *Date of birth:* | *Place of birth:* | | *Nationality:* | *Home country:* |
| *Email:* | | | *Mobile:* | |

**Address in Home Country**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *c/o, Apartment No:* | *Street, No:* | | *Postal code:* | *City:* |
| *Country:* | *Telephone:* | *Home university / institution:* | | |

**Research Stay at KIT**

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| --- | --- | --- |
| *Scheduled date of arrival:* | *Scheduled date of departure:* | *Host institute at KIT:* |

**Address in Karlsruhe (if already known)**

|  |  |  |  |
| --- | --- | --- | --- |
| *c/o, Apartment No:* | *Street, No:* | *Postal code:* | *City:* |

**Will you be accompanied by family members? Do you need accommodation support?**

|  |  |
| --- | --- |
| yes  no  I don’t know yet | yes  no |

**How would you prefer to receive the payment? *(for Details s. Program Guidelines)***

**For bank transfer (Options 1 and 2 below), please provide your bank account details and tax number (for information purposes only) to the project coordinator.**

|  |  |  |
| --- | --- | --- |
| t*ransferred monthly to a SEPA (Single Euro Payments Area) bank account* | *transferred monthly to a non-SEPA account, with all home bank charges being deducted* | *issued as a cash check by the Financial Management Business Unit of KIT and cashed in the BW Bank in Karlsruhe* |

*Data Protection: Above personal data are needed to offer you IScO’s service. They shall be processed in accordance with the German data protection act. They shall only be used and processed for the intended purposes and not be transferred to unauthorised third parties. I consent to the digital storage of my personal data according to the State of Baden-Württemberg Data Protection Law (LDSG-BW) of 20 June 2018.*

Date: Signature: