

Booking Form

Inquiry

Personal Data of the Guest:

Academic title:

First name:

Last name:

Date of birth:

(optional) male ☐ female ☐

Nationality:

Email Address:

Current country of residence:

Date of arrival:

Date of departure:

Data of the Host at KIT:

Data input absolutely necessary !

Name:

Name of KIT Institute:

Email:

Phone:

Invoice recipient for the accommodation costs:

Guest ☐

Institute ☐

(Details for internal invoicing, if a KIT institute covers the rent:

(Kostenstelle / PSP-Element:

Further details on the required accommodation:

Apartment type:

family apt. (separate bedroom) ☐

two bed apt. ☐

one bed apt. ☐

accompanying person(s):

First name: _____

Last name: _____

E-Mail address (if shared apt.):

further requirements (age of child; baby crib; etc.):

Data privacy protection

I hereby confirm that I have read and understood the Information on Data Protection and agree to all of its statements. ☐

In order to avoid collecting your personal data again for a future booking, you can consent to the storage of your personal data in our digital booking system until you withdraw your consent. Your consent is voluntary. Refusal or withdrawal of your consent will not result in any drawbacks.

The consent may be withdrawn in writing anytime with effect for the future. For the withdrawal of your consent in writing, use the following address: KIT International Guesthouse, Reinhold-Frank-Straße 48c, 76133 Karlsruhe or send an e-mail to reservations-gh@intl.kit.edu.

I consent to the digital storage of my personal data -according to the State of Baden-Württemberg Data Protection

Law (LD SG-BW) of 20 June 2018 in order to avoid collecting your personal data again for a future booking. ☐

Date:

Guest's Signature:

Booking Confirmation

Conditions:

- 1) If a reservation is withdrawn less than four weeks before the arrival date, administration fees will be charged; less than four weeks €50, less than three weeks €100, less than two weeks €150, less than one week €200.
- 2) In case of a no-show, guesthouse management additionally reserves the right, to claim the rent for the entire reservation period.
- 3) In case of an earlier than scheduled check-out, administration fees of €200 will be charged, unless guesthouse management is informed, at least 15 days before checking out.

I have read the above conditions and accept them ☐

I confirm the booking with the above stated details ☐

Date:

Invoice Recipient's Signature: