Call for applications as of May 05, 2025
Helmholtz Global Fellow Program

Application for fellowships

Name of the Helmholtz Center

Contact person at the Center:

Name:

Email: …

Phone: …

Application dated dd/mm/yyyy

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This template is used to compare applications and carry out fair evaluations during the selection process. For this reason, please do not change the structure of the application, including the lettering/numbering and headings.

You will find further instructions on filling out the sections under each heading as well as key questions that provide orientation in structuring your application.

Please do not submit more than 8 pages in total (Arial font size 11, including the overview and the financing plan). The blocks of text with the instructions on completing the application and key questions can be deleted.

# 1. Overview

|  |  |
| --- | --- |
| **Title and full name of the candidate** | … |
| **Nationality of the candidate** | … |
| **Name of the university / institution / country** where the nominee is currently employed | * Institution, country
 |
| **Current position** | … |
| **Date of doctorate (for scientists)** | * mm/yyyy
 |
| **E-Mail address** **of candidate** [for contact purposes regarding the application] | * …
 |
| **Planned start date of the fellowship** |  |
| **Duration of the fellowship** |  |
| **Area (Science or technical staff)** |  |
| **Host unit/ department** |  |
| **Name and contact details of the responsible person at the host unit (e.g. project leader, superior)** |  |

2. Fellowship placement and professional development

2.1 Placement and objectives

*[In the following section, please describe briefly where the fellow will work and what their main tasks are. What are the development goals of the host unit and why is the nominated candidate the ideal fit for achieving these goals? What are the objectives of the fellowship? What should have been achieved by the end of the fellowship? Which institutional resources and infrastructure are available to the fellow to ensure a successful fellowship?]*

…

2.2 Professional development and outlook

 *[What is the integration strategy for the fellow into the research team or project? What are development targets career-wise? What is the outlook/ goal after the fellowship has ended?*

*How is the professional development of the fellow ensured]?*

…

# 3. Financing Plan

|  |  |  |  |
| --- | --- | --- | --- |
| in Euro  | Year 1 | Year 2 | Sum |
| Center contribution | 0,00 | 0,00 | 0,00 |
| Personnel costs  | 0,00 | 0,00 | 0,00 |
| (Pro rata) position 1 |   |   | 0,00 |
| (Pro rata) position 2 |   |   | 0,00 |
| Material costs | 0,00 | 0,00 | 0,00 |
| Equipment |   |   | 0,00 |
| Travel expenses |   |   | 0,00 |
| Other material costs (e.g. training) |   |   | 0,00 |
| Investment costs (e. g. software, licenses) | 0,00 | 0,00 | 0,00 |
| Contribution of the Helmholtz Initiative and Networking Fund  | 0,00 | 0,00 | 0,00 |
| Personnel costs  | 0,00 | 0,00 | 0,00 |
| (Pro rata) position 1 |   |   | 0,00 |
| (Pro rata) position 2 |   |   | 0,00 |
| Material costs | 0,00 | 0,00 | 0,00 |
| Equipment |   |   | 0,00 |
| Travel expenses |   |   | 0,00 |
| Other material costs (e.g. training) |   |   | 0,00 |
| Investment costs (e. g. software, licenses) | 0,00 | 0,00 | 0,00 |

# 4. Candidate

4.1 CV

*[Please follow the template below as much as possible. It may however be amended if necessary.]*

|  |
| --- |
| **Personal details** |
| Family name: | … |
| First name: | … |
| Title: | … |
| Nationality: | … |
| Country of residence: | … |
| ORCID ID or other Researcher ID, if applicable | … |
| **Education and key qualifications** |
| mm/yyyy | PhDName of faculty / department, name of university / institution, country, name of PhD supervisor |
| mm/yyyy | MasterName of faculty / department, name of university / institution, country |
| **Current position(s)** |
| Since mm/yyyy | Current positionName of faculty / department, name of university / institution / country |
| Since mm/yyyy | Current positionName of faculty / department, name of university / institution / country |
| **Previous positions** |
| mm/yyyy – mm/yyyy | Position heldName of faculty / department, name of university / institution / country |
| mm/yyyy – mm/yyyy | Position heldName of faculty / department, name of university / institution / country |

4.2 Relevant expertise for the current scientific priorities at the Helmholtz Center

*[Please give a detailed description of your achievements that are relevant for the planned fellowship. Specify why you have the relevant expertise for the planned fellowship / project.]*

…

4.3 Motivation and personal situation

*[What is your motivation to join the Helmholtz Center? What unique research / professional opportunities does the Center provide for you? What is your current personal professional situation? Where are you employed at the moment and why do you want to do a fellowship at a Helmholtz Center in Germany?]*

…

# 5. Confirmation

It is hereby confirmed that the Helmholtz Center’s Board of Directors has been informed about the submission of the application and covers the promised resources.

Name and Signature of the Center’s representative