

10 Steps for Start of Studies at KIT

What?	Where?	Check? <input checked="" type="checkbox"/>
<p>1. Finding accommodation In many cities with good universities, it is difficult to find an accommodation. This is also the case in Karlsruhe. Therefore, please start looking for an accommodation early. You can get help in Karlsruhe from the Studierendenwerk Karlsruhe. There is also a housing scout here who helps in case of emergency. Outside of Karlsruhe it is easier to find an accommodation. Fortunately, Karlsruhe has a very good transportation system. Therefore, you can get to KIT quickly by bus or streetcar even from far away. If you have not yet found a room, reserve a room at a youth hostel or hostel. Please check the current pandemic regulations.</p>	<p>From at home/upon arrival in Karlsruhe</p>	
<p>2. Semester charges Please pay your semester charges! The amount can be found in the notification of charges. Use the bank data and the individual purpose of payment given in the information letter. Please keep your account statement/receipt for enrollment. Pay by bank transfer from your home country OR from a bank account in Germany. You will have to re-register every semester by paying your semester charges in advance. Registration periods: Summer semester: January 15 – February 15, Winter semester: July 1 – August 15 If you pay too late, you will have to pay 15 € in addition. If you do not pay, you will be exmatriculated.</p>	<p>From at home/upon arrival in Karlsruhe, PRIOR TO enrollment</p> <p>Re-register online: https://campus.studium.kit.edu/english/renewal/index.php</p>	
<p>3. Health insurance For enrollment, KIT needs an electronic notification for the health insurance. Please ask your health insurance provider for “Meldegrund 10 für das Karlsruher Institut für Technologie”. Here you can find further information.</p>	<p>Upon arrival in Germany or digitally from your country</p>	
<p>4. Enrollment Please upload all the documents in the application portal to enroll. If you want to enroll in the office, please check if the officer, who is in charge of your application, offers this option and make an appointment.</p>	<p>Upon arrival in Karlsruhe or digitally from your country with a visa to study</p>	
<p>5. KIT Account and Student Pass After having completed enrollment,</p> <ul style="list-style-type: none"> • you will be sent a notification by email. Then you know that you received the code and password in the applicants portal (Bewerberportal) for your student / KIT account. Upon activation of your account, you will have access to all documents and portals in the KIT network. • You will have to upload a photo of you on the SCC portal. After a few days, you will be mailed a collection notification together with the information where you may collect your student pass. Here you can find the KIT Campus map. Please bring along your identity card or residence title. 		

<p>6. Use the Offers for Beginning Students</p> <p>In order to prepare yourself as good as possible for your studies, you should definitely take part in the offers from Studienstart International:</p> <ul style="list-style-type: none"> • It is essential that you attend our digital welcome events • There are various social and sports activities. They will take place on campus. • Information offered for the International Start of Studies can be found on the ILIAS learning platform. You can log in with your KIT Account. More info and registration for the events can be found here. • There is an international buddy program. <p>The student representations is a group of students in the department. They organize orientation phases (O-Phases) for all new students at the beginning of their studies. An overview of the dates of the orientation phases can be found at the homepage of the AStA.</p> <p>Here you can find more services of KIT.</p>	<p>International Students Office or departments and students representations of the respective programs</p>	
<p>7. Registration of Your Residence</p> <p>When you move into an Accommodation, you must notify the competent authority. You must do this within the first 2 weeks. If you live directly in Karlsruhe, do the registration with the Universalassistent Meldewesen. Under "Ihr Anliegen" please specify: „Anmeldung des Einzugs in eine neue Wohnung nach §23 Absatz 1 Bundesmeldegesetz.“</p> <p>Those who live in a district of Karlsruhe must call the Bürgerbüro in the district where you live and make an appointment.</p> <p>You will need the following items to register: Your lease, housing provider confirmation (to be completed by your landlord, registration form (you must fill this in), passport, electronic residence permit or your visa, enrollment certificate. More info at www.intl.kit.edu/istudent/12695.php.</p> <p>If you do not live in Karlsruhe, please go to the Bürgerbüro where you live. In many places you can call 115 and get help from the office.</p>	<p>Citizen offices in Karlsruhe: www.karlsruhe.de/b4/buergerdienste/persoener_service</p> <p>Other places: www.meldebox.de/einwohnermeldeamt/</p>	
<p>8. Updating your Data on the Students Portal</p> <p>As soon as you have an accommodation or move in, update your new address in the Campus Management. This also has to be done when you move later on during your studies.</p>	<p>Online: https://campus.studium.kit.edu/english/personal/index.php</p>	
<p>9. Opening a Bank Account</p> <p>This is only possible with a rental contract, registration of residence and Tax Number (from the Tax Office). Usually, the tax number will be sent to you by the Tax Office 14 days upon registration with the city.</p> <p>To open a bank account, you will need your passport, registration with the city, admission letter/enrollment certificate, tax number. Most banks offer to have the account opened online in combination with PostIdent (at a post office). Complete the form online and go with your documents to a post office.</p>	<p>Many banks offer cost-free accounts for students. Inform yourself on their websites.</p>	
<p>10. Applying for a Residence Title</p> <p>Before your entry visa has expired, it is essential that you apply for an eAT (electronic residence title = residence permit) to study at the local Aliens Registration Office. The Aliens Registration Office depends on your place of residence: Ausländerbehörde Stadt Karlsruhe (Aliens Registration Office City of Karlsruhe), Ausländerbehörde Landratsamt Karlsruhe (Aliens Registration Office District Office Karlsruhe)</p> <p>For further information please have a look at this page. How to apply for a residence permit at the aliens' registration office of the city of Karlsruhe can be found here.</p>	<p>Residence in Karlsruhe: Ausländerbehörde Kaiserallee 8, 76124 Karlsruhe</p> <p>Residence in the district of Karlsruhe: Landratsamt Karlsruhe Amt für Straßenverkehr, Ordnung und Recht Beiertheimer Allee 2 76137 Karlsruhe</p>	