

Privacy Policy According to Article 13 of the General Data Protection Regulation (GDPR)

Funding from the Philipp Schwartz Initiative for Researchers at Risk at KIT

This privacy policy is to inform you about the processing of your personal data and your rights according to data protection legislation. According to Article 4, No. 1 of the EU General Data Protection Regulation (GDPR), personal data are all data referring to an identified or identifiable person.

1. Controller and Data Protection Commissioner

According to the GDPR (Art. 4, No. 7) and other data protection regulations, the controller is:

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Fax: +49 721 608-44290
Email: info@kit.edu

Karlsruhe Institute of Technology is a public corporation represented by its President. Our **Data Protection Commissioner** can be contacted at dsb@kit.edu or by ordinary mail with “Die Datenschutzbeauftragte” (the data protection commissioner) being indicated on the envelope.

2. Type of Data Processing

- a. **Scope and Purpose:** We process the personal data you, as the person to be nominated or scientific mentor, have provided for the nomination procedure (check of completeness of the nomination documents required by the Humboldt Foundation, check of the recognition of qualifications (degrees M.Sc., doctorate, PhD, etc.), pre-selection by an internal selection committee of KIT), nomination to the Humboldt Foundation, and, in the case of approval, organization and forwarding of funding (Philipp Schwartz Fellowship of KIT). Without providing the data required, the nomination procedure and potential subsequent funding cannot be organized and the candidate may be rejected. The decision on funding will be made by Alexander von Humboldt Foundation and communicated to KIT. In the course of the nomination procedure, you as the person to be nominated will be requested by KIT to contact third parties named by the Humboldt Foundation for a threat assessment that is required to prove your eligibility. A threat assessment may be provided by the Scholars at Risk Network (SAR), the Council for At-Risk Academics (Cara) or – in the case of nominations of individuals from Belarus, Russia, Azerbaijan, and Central Asian countries – also by Deutsche Gesellschaft für Osteuropakunde (DGO, German Society for Eastern European Studies).

b. Recipients:

- The documents submitted in the course of a nomination procedure will be accessed to the extent necessary by the responsible employees of the International Affairs Business Unit (INTL) and the mentor involved and, if the fellowship is granted, by the responsible employees of the Legal Affairs Business Unit (RECHT) and the Financial Management Business Unit (FIMA).
- Depending on the decision made by the internal selection committee, KIT will nominate you as a person at risk to Alexander von Humboldt Foundation or will name you as a mentor and will transmit your personal data to the Foundation.

c. Transmission of Data Abroad: Personal data will not be transmitted abroad.

d. Legal Basis:

- The legal basis of processing for the purpose above is Article 1, par. 1, e in conjunction with Article 6, par. 3 GDPR and Article 12 of the Act of Baden-Württemberg on Universities and Colleges (Landeshochschulgesetz) in conjunction with the corresponding regulation of the institution¹.
- When the fellowship is granted, the legal basis for the control notification to the tax authority is Article 6, par. 1, c in conjunction with Article 93 a Abgabenordnung (tax code) and the Verordnung über Mitteilungen an die Finanzbehörde durch andere Behörden und öffentlich-rechtliche Rundfunkanstalten (ordinance on notifications to the tax authority by other authorities and public broadcasting stations).
- Transmission of personal data by the mentor and of personal data of the INTL employee in charge of the nomination procedure is based on Article 6, par. 1, a GDPR (consent).

e. Storage Period: The personal data will be stored as long as they will be needed for the above purposes, i.e.:

- Data of persons not nominated will be erased 100 days after the date of internal decision making and rejection at the latest.
- Data of nominees who were not granted a fellowship will be erased as soon as this becomes known to KIT. The selection results will presumably be available at the Humboldt Foundation in late November 2023.
- Data of nominees granted a fellowship will remain stored for the whole duration of funding. Documents on payment transactions will be erased after ten years at the latest.

3. Your Rights

As far as your personal data are concerned, you have the following rights:

¹ Official announcement published on October 12, 2017 '2017 KIT 060 Richtlinie für die Vergabe des Philipp Schwartz Stipendiums am Karlsruher Institut für Technologie (KIT)' (https://www.sle.kit.edu/amtlicheBekanntmachungen2010-2019_8190.php) (regulation on awarding the Philipp Schwartz fellowship at Karlsruhe Institute of Technology)

- Right to revoke your consent with effect for the future, provided that processing is based on a consent according to Article 6, par. 1, sub-par. 1, a GDPR (Article 7, par. 3 GDPR)
- Right to confirmation whether data about you are processed and right to information about the data processed and about data processing, as well as right to obtain copies of the data (Article 15 GDPR)
- Right to rectification or completion of incorrect or incomplete data (Article 16 GDPR)
- Right to immediate erasure of your personal data (Article 17 GDPR)
- Right to restriction of processing (Article 18 GDPR)
- Right to data portability in a structured, standard, and machine-readable format, if processing is based on a consent according to Article 6, par. 1, sub-par. 1, a or Article 9, par. 2, a or on an agreement according to Article 6, par. 1, sub-par. 1, b (Article 20 GDPR)
- Right to object to the future processing of your personal data, if the data are processed according to Article 6, par. 1, e or f GDPR (Article 21 GDPR)

In addition, you have the right to complain about the processing of your personal data by KIT with its supervisory authority (Article 77 GDPR). According to Article 25, par. 1, LDSG (State Data Protection Act), the supervisory authority of KIT according to Article 51, par. 1 GDPR is: Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Baden-Württemberg (Baden-Württemberg State Commissioner for Data Protection and Freedom of Information) (<https://www.baden-wuerttemberg.datenschutz.de/> in German).