KIT – International Affairs
International Students Office
Admission: Tuition fees
Adenauerring 2
76131 Karlsruhe
studiengebuehren@intl.kit.edu

Application for (Partial) Remission of Tuition Fees according to Article 7 LHGebG

Last name, first name	
Student ID no.	
Date of birth	
Address	
Phone / email	

Important: Please attach the required documents.

I apply for remission of tuition fees for international students according to Article 7, LHGebG (Act on Fees in Higher Education of the State of Baden-Württemberg) for the

winter semester 20____/____	**or** summer semester 20____

due to a hardship situation that developed after starting my studies **fully financed** and without my fault, as a result of which I am not able to pay the tuition fees in due time (major financial hardship).

I havbe attached the following **required** documents:

1. Detailed description of your situation and reason (1 DIN A4 page at the maximum)
2. Meaningful proof of the **reason** for the financial hardship
3. The filled-out form “Financial plan” detailing the planned financing of your studies before studying: https://www.intl.kit.edu/download/Financial_plan.pdf
4. Account statements of the past **six complete** months of **all** bank accounts in your own name (**including**, for example, if available: bank accounts in your home country, savings account, PayPal, credit card, or blocked account, etc.). For example, if you apply on January 15, 2026, you must include the bank account statements for the time period between July 15, 2025 and January 14, 2026
5. A filled-out form “Table for Bank Account” for each bank account in the own name (the blocked account not included): https://www.intl.kit.edu/download/Table_for_Bank_Account.pdf
6. Current employment / student assistant contract and/or certificate of the employer relating to current or terminated activities, if available
7. Current rental contract for the apartment
8. Proof of **four** attempts to obtain financial support (job rejection letters, scholarships, financial aids, credits, …) from the **last three months**

Others: _____

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Please complete this table:

How much money did you receive in the past 6 months?		
☐ from parents / relatives / friends	€	/past 6 months
☐ part-time job during studies	€	/past 6 months
☐ from grants / aids	€	/past 6 months
☐ others:	€	/past 6 months
How much money will you receive in the next 6 months?		
☐ from parents / relatives / friends	€	/next 6 months
☐ part-time job during studies	€	/next 6 months
☐ from grants / aids	€	/next 6 months
☐ others:	€	/next 6 months
Which payments do you have to make monthly?		
☐ rent	€	per month
☐ ancillary costs (heating, electricity, gas, etc.)	€	per month
☐ health insurance	€	per month
☐ materials for studies	€	per month
☐ food	€	per month
How have you funded your studies so far? (on an average basis per month)		
☐ from parents / relatives / friends	€	per month
☐ part-time job during studies	€	per month
☐ from grants / aids	€	per month
☐ others:	€	per month

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If you do not provide any evidence, your application will not be approved!

Please use another sheet, if necessary.

Important information and declaration:

The application deadline is January 15 for the summer semester and July 01 for the winter semester. Please apply and upload the required documents here: https://campus.studium.kit.edu/english/requests/index.php.

Application for remission of tuition fees alone will have no effect on the payment becoming due. Tuition fees will continue to become due when continuing your studies. The re-registration deadline must be observed. Each application will be decided upon separately. The decisions will not allow any entitlements to be derived for the future. Due payment of the mandatory semester charge (charge for the Studierendenwerk, charge for the General Students Committee, and administrative charge) remains unaffected.

By signing this application, I assure to the best of my knowledge that the data given are complete and correct. I am aware of the fact that all data are used as a basis for decision on remission of tuition fees and that I am obliged to notify any later changes.

..... X.....

Place, date Signature