**NOMINATION FORM**

**International Excellence Award of KIT and**

**Fellowship of SCHROFF Foundation**

1. **Details of the nominating researcher at KIT**

|  |  |
| --- | --- |
| Last Name |  |
| First Name(s) |  |
| Title, Academic Degree |  |
| Institute at KIT |  |
| Position, Field of Responsibility |  |

**1a. If applicable: Details of co-nominating researcher at KIT**

|  |  |
| --- | --- |
| Last Name |  |
| First Name(s) |  |
| Title, Academic Degree |  |
| Institute at KIT |  |
| Position, Field of Responsibility |  |

1. **Details of the nominee**

|  |  |
| --- | --- |
| Last Name |  |
| First Name(s) |  |
| Title, Academic Degree |  |
| Date of Birth |  |
| Nationality / Nationalities |  |
| Current Institution |  |
| Current Position / Affiliation |  |
| Home Address (Street, Zip Code, City/Town, Country) |  |
| Contact Phone Number |  |
| Contact Email |  |

1. **Field of research**

|  |  |
| --- | --- |
| Research Area |  |
| Second Research Area, if applicable |  |
| Keywords (up to five) to Define the Nominee´s Special Field of Research |  |

1. **Brief description of the nominee´s outstanding scientific and academic achievements (max. 1 page)**

***This information will serve as a brief overview for the selection board. It does not replace the laudation.***

*<Please summarize briefly the scientific career of the nominee. Consider the following points: Dedication, mobility, breadth of specialization, academic productivity, future potential. Do you know the nominee personally or are you in contact with anyone at her/his current institute?>*

[Text]

1. **Brief description of the expectation you associate with the granting of the International Excellence Award of KIT and Fellowship of SCHROFF Foundation to the nominee (max. 1 page)**

***This statement will serve as a brief overview of your expectations with regard to the intensity of cooperation, scientific exchange, potential research results as well as the benefits to the subject area and the scientific network at KIT. This statement is not a substitute for the detailed information regarding the "invitation to Germany".***

*<Please give a short description of your Institute’s relationship with the nominee. How does the nominee fit to the research strategy of your research group(s), your Institute(s) and KIT in general? Please describe how the research stay will help to further strengthen the cooperation between the nominee and the nominating Institute(s) or research group.>*

[Text]

1. **Please state the period (up to 6 months), which is foreseen to invite the nominee to KIT**

***The period of 6 months can be divided flexibly into up to four blocks. This information will be considered as the preliminary schedule and can be updated within the funding period.***

|  |  |  |
| --- | --- | --- |
| From (Preliminary Date) | Number of Months / Weeks | Host Institute at KIT |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**6a. If applicable: Please state the period (up to 12 months), which is foreseen**

**to invite the young researcher (postdoc) from the research group of the**

**nominee to KIT**

***The period of 12 months should preferably be continuous and can be divided into up to 2 blocks in justified cases only and if approved by the project coordination team. This information will be considered as the preliminary schedule and can be updated within the funding period.***

|  |  |  |
| --- | --- | --- |
| From (Preliminary Date) | Number of Months | Host Institute at KIT |
|  |  |  |

1. **Required additional documents**

**Personal statement by the nominator(s) (laudation, scientific and academic appraisal; 3 pages max.)**

***In the case of a joint nomination, a statement should be submitted by each of the nominators.***

***Please address such aspects as the nominee´s international reputation; recognized theories, insights or discoveries; how do you assess his or her publication activity; what further outstanding research and academic achievements do you expect from the nominee in the future; in your opinion, how will KIT and the research field in general benefit from the nominee´s research work.***

**Invitation to KIT: Research outline and strategic potential (3 pages max.)**

***In the case of a joint nomination, it is enough to submit one invitation signed by both nominators at KIT.***

***In addition to the laudation, please address the following aspects: Research interests shared by you and the nominee; topics proposed by the nominee for potential research cooperation with you (and the co-nominator, if applicable); strategic potential of the cooperation to KIT; whether you plan to invite a young researcher (postdoc) from the research group of the nominee.***

**CV of the nominee**

***Please provide the CV of the nominee in chronological order (professional record starting with doctoral degree; awards and honors; memberships of scientific societies and boards).***

**List of selected key publications (up to 10 publications)**

***Please name a maximum of ten key publications from the nominee´s complete works and state why each of these key publications is of particular significance.***

**One or two recommendation letter(s) for the nominee by a recognized**

**expert in the corresponding research field**

***The letter(s) should preferably be from outside of the home institution of the nominee and KIT. The letters should evidence the international recognition of the nominee as outstanding in his/her field and original scientific or scholarly research contributions.***

**Declaration**

I hereby confirm that the details provided are correct and complete. I also confirm that I acknowledge the [Privacy Policy of KIT](https://www.kit.edu/privacypolicy.php). In addition, I agree that INTL may contact me for evaluation and follow-up purposes.

I assure that if the award is granted, the researcher will be subject to the same safety and occupational health requirements as other researchers working at the Institute. I will act as the nominee’s host and guarantee both academic supervision of the research stay and observation of the rules of good research practice of KIT as well as of legally binding principles of scientific ethics in the context of supervision.

I herewith confirm that all facilities, equipment, and consumables necessary to carry out the  
research are available and that I am authorized to provide a workplace for the nominee.

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Place, date Signature of nominating researcher

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Place, date Signature of co-nominating researcher

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Place, date Signature of Head of Institute/s

*(if other than nominating researcher/ host)*