

Personal data of the guest:

Academic title: First name: Last name:
Date of birth male female Nationality:
Email Address:
Date of arrival: Date of departure:

Host / Contact person at KIT: (Data input necessary !)

Name: Name of KIT Institute:
Email: Phone:

Invoice recipient for the accommodation costs:

Guest Institute (Details for internal invoicing, if the institute covers the costs:
(Kostenstelle: PSP-Element:

Further details on the required accommodation:

Apartment type: two-room-apartment double room single room
accompanying persons: First name: Last name:
other requirements:

Booking Confirmation

Conditions:

- 1) If the reservation is withdrawn less than 15 days before the arrival date, an administration fee of € 150.00 will be charged.
- 2) In case of a no-show without prior notice, the guesthouse management reserves the right to claim the rent for the entire reservation period.
- 3) In case of an earlier than scheduled check-out, the rent of the entire reservation period will be claimed, unless the guesthouse management has been informed at least 15 days before checking out.

I have read the above conditions and accept them. I confirm my booking for the above stated period

Data privacy protection

I consent to the storage of my personal data according to the State of Baden-Württemberg Data Protection Law (LDStG-BW) and the State University Law (LHG §2 + §12)

I consent to the forwarding of the respective data to my host mentioned above

Date: Guest's Signature: